

86th District #2 Integrating Committee Meeting Minutes

April 18, 2002 – 8:00 a.m.

Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

Mr. Brayshaw, Chairman of the Integrating Committee, called the meeting to order at 8:10 a.m.

Board Members Present: Chairman - William Brayshaw, Mayor Dan Brooks, Mr. Tom Bryan, Mr. Tim Riordan and Mr. Joe Sykes

Excused Absence: Mr. Pete Heile, Mr. Richard Huddleston, Mr. William Moller, Mayor Dave Savage and Mr. Dan Schlueter (*Voting Alternate for Mr. Pete Heile*) and Joe Cottrill (*District Liaison Officer*)

Alternate Members Present: Mr. Brian Ashford (*Voting Alternate for William Moller*), and Mr. Dave Wagner (*Voting Alternate for Richard Huddleston*)

Support Staff & Guest Present: Hamilton County –Mr. Ted Hubbard (*Alternate*) and Mr. Doug Riddiough; City of Cincinnati – Mr. Dick Cline and Mr. Prem Garg (*Alternate*); Delhi Township - Mr. Bob Bass (*Alternate*); Green Township – Mr. Fred Schlimm (*Alternate*); Independent Research Group – Mr. Todd Trammell; Hamilton County Development Company – Mr. David Main

Approval of Minutes

Mayor Brooks moved approval of the minutes from the 85th Integrating Committee Board Meeting dated February 22, 2002; seconded by Mr. Bryan and the motion carried.

New Appointments

- ◇ Mr. William Moller from the City of Cincinnati will replace Mr. John Deatruck due to his upcoming retirement and relocation. Mr. Brian Ashford also from the City of Cincinnati will serve as Mr. Moller's voting alternate. Mr. Prem Garg will then serve as a voting alternate for Mr. Tim Riordan. (*Revised Schedule Attached*)

Round #17 Rating System Criteria for SCIP & LTIP

- ◇ Mr. Cline noted the main portion of the rating system to be identical to what was used in Round 16. The only minimal changes are round numbers and appropriate dates.

There were changes noted in the "Addendum to the Rating System". The addendum is a longer version of how the Support Staff applies the factors, the criteria and the rating system. There was discussion during the last round during the rating process on how they applied both the safety and the health points. There was a consensus that certain jurisdictions were making claims for safety and health points, but really didn't back it up with the necessary documentation. The Support Staff tried to tighten up how those points would be awarded. Basically what it comes down to is if a jurisdiction is making a claim for health and safety points they have to demonstrate that there is a problem and show that the project will address that. It would either reduce the severity of the problem or it would fix the problem.

The noted changes occur on the first page of the addendum under "Criterion 2 – Safety" and "Criterion 3 – Health". What is crossed out is being removed from the language and the underlined text is the replacement. These are small changes on how the Support Staff has decided to apply these factors. These are guidelines internally, but it also sets a standard for the jurisdictions. If they want these points they need to show the justification. This was presented for approval to the Integrating Committee Board.

Mr. Bass noted one item they tried to accomplish as a Support Staff and that was to take out language in the addendum that had led to confusion in the past. For instance under health, the criterion used to read that the project would improve or eliminate the potential for disease. The word “potential” caused them some problems, because virtually every project they do has the possibility of eliminating the potential for disease. Now the applicant needs to demonstrate what the problem is and how the project will correct it.

There was further discussion among the Board Members and Support Staff regarding the safety and health criterion items.

Mayor Brooks noted that he had concerns with the item “condition” and would like to put it on the table for discussion next year. He further expressed the unfairness for a jurisdiction that is trying to keep their infrastructure in repair and is penalized because they haven’t let it totally deteriorate. It was further expressed that the Integrating Committee and the State of Ohio will eventually end up spending more money because of this.

Mr. Bass concurred and noted the many discussions by the Support Staff regarding the same item. It was further expressed that there are a few jurisdictions that do not maintain their infrastructure, and rely on this program almost as a welfare state. This is to the point where they will not put their own money into the match on the application. The match will come from the Hamilton County Engineer’s 20% Fund, the Townships or the Municipal Road Fund that they receive. These jurisdictions will be applying for 90% state funds with a 10% match, and not one dime will come from their jurisdiction. They are not maintaining their system to start with, so that’s why they are getting the heavy points. This is a tough burden because the law is very specific. When it comes to the SCIP program the legislation states that condition is the main part of the program.

Mr. Brayshaw further noted the justification for that was that it was supposed to be for infrastructure that the local jurisdiction is incapable of funding without help. Condition for the SCIP is the main criteria.

After much discussion and debate, the Board and Support Staff agreed that a modifier on “condition” should be looked at further in Round #18. It was also noted that documentation (i.e., photographs and video taping) as a critical part of the application process. The documentation would show that adequate maintenance had been performed before and after. If there has been adequate maintenance, the higher multiplier would be applied, and if there were inadequate maintenance it would get the lower multiplier.

Mr. Riordan moved approval of the Round #17 Rating System Criteria for SCIP & LTIP; seconded by Mayor Brooks and the motion carried.

NRAC Update

- ◇ Mr. Ron Miller, Chairman of the NRAC and Executive Director of the Hamilton County Regional Planning & Zoning was unable to attend meeting. Therefore, Mr. Brayshaw provided a brief update to the Integrating Committee. The following handouts were provided by Mr. Miller:

- Memo to the Integrating Committee
- Proposed NRAC Applications Filed for Program Year 2002
- NRAC By-Laws Adopted on April 5, 2002

It was reported the NRAC committee as being a very active board. It was further noted the NRAC would finalize their recommendations on May 10, 2002. After that date a notification of the finalized priority listing would then be forwarded to the Integrating Committee, along with posting the results to the Hamilton County Engineer’s Office website.

Brownfield Support Staff Update

- ◇ David Main, Director of the Hamilton County Development Company and spokesperson for the Brownfield Support Staff, provided a summary report to the Integrating Committee.

Mr. Main noted the Ohio Department of Development (ODOD) presented a four-hour training session on April 16, 2002. Mr. Brayshaw and the following Brownfield Support Staff members were in attendance: David Main, Evonne Kovach, Bonnie Phillips and Ron Ebelhar. A copy of the training session handout was distributed to everyone.

Mr. Main stated the formal filing deadline to be May 10, 2002. The applicants are required to file a copy of the draft application in the public library with a (45) day comment period, followed by a public meeting with minutes. This has to be accomplished prior to May 10, 2002. As a courtesy, ODOD has also requested a copy of the application. To date ODOD has received (27) applications totaling \$64 million dollars in requests. ODOD has \$40 million dollars to award in this round. Currently four applications have been submitted from Hamilton County.

ODOD is in the process of reviewing all the applications they have received. They are looking for completeness and compliances. They will be sending out letters this week to all of the applicants explaining where there may be some issues. One of four applications that were submitted by Hamilton County had a residential parcel in it. They were informed to take it out because legislation specifically prohibits residential use as part of the clean up. There are also (5) projects that may be blatantly ineligible throughout the state; so the funding may improve as time goes by.

As noted above, the formal application is due to the Integrating Committee on May 10th. Applications should be submitted in C/O The Hamilton County Engineer's (Downtown Office or Burlington Office) no later than 4:00 p.m. After that date the Brownfield Support Staff plan to begin their work. A meeting with the Brownfield Support Staff has been scheduled on May 17th to go through all four applications.

ODOD is going to provide a draft scoring. They will go through and score all the applications themselves. Then by May 15th they will give the Brownfield Support Staff a copy of their draft scoring as a basis to start. The goal of the Brownfield Support Staff is to have something back to the Integrating Committee members no later than May 29th for their review. Then the Integrating Committee will meet on Friday, May 31st to review and approve recommendations for submission, and also provide the "Scoring Summary" as noted in the handout. Then the applications need to be hand delivered to ODOD before Tuesday, June 4, 2002 in Columbus, Ohio no later than 5:00 p.m.

Mr. Main noted ODOD would provide a draft of their scoring summary and then it would be the recommendation of the Integrating Committee for the final scoring summary. There was some discussion regarding how to award "Discretionary Points". The Brownfield Support Staff is looking at only using "Discretionary Points" in case of breaking a tie.

ODOD has the following concerns with projects that have already been submitted:

- Cost Estimates – They would like to see unit costs; very few applications have unit costs included in the applications.
- Project Descriptions – They are looking for the Brownfield Support Staff to go through and verify the consistency of the project descriptions. Projects are being described differently in the application and exhibits. They want us to tie down project descriptions and appraisals.
- No Residential Property – This is defined as current use and not zoning. Residential property is ineligible for the legislation.

It was further acknowledged by Mr. Main that the Brownfield Support Staff would be dividing up the sections on each of the applications received. Three will be reviewing "Economic Benefit" and three others will be reviewing "Environmental Improvement". Two or three others will be looking at the "Match", "Project Liability" and "Benefit to Low and Moderate Income".

The 2003 round should be starting in October 2002. This would include filing in a local library. The public meetings will be held in December 2002. The district deadline will then be March 2003. The intention is to get back on the regular funding cycle. They are anticipating more applications the second round. There are forty-two exhibits with the application. They wanted the applications to be filed electronically; this is an impossible task when doing Phase I and Phase II. The intent is to show there is remediation in this round; it will get these projects a "No Further Action Letter" (NFA). If they can't show how this money is going to be spent, they will be considered ineligible.

Chairman Brayshaw thanked Mr. Main for his excellent report. It was further acknowledged there would not be time for appeals. After the rating is completed the applicants will be notified of their status. The awards should then take place in July 2002, then to the Controlling Board in August 2002 to sign contracts.

Old Business

- ◇ Nothing to Report.

New Business

- ◇ John Deatrick – Letter of Appreciation
- ◇ Integrating Committee Phone Listing Update

Next Meeting Date & Time

- ◇ The next Integrating Committee Meeting will be held on Friday, May 31, 2002 at the Nathanael Greene Lodge, in Green Township at 8:00 a.m. The agenda will consist of the following:
 - NRAC Update
 - Small Governments Update
 - Final Scoring Summary Prioritization for Brownfield Projects (*Vote Required*)
- ◇ It was acknowledged that Mr. Sykes and Mayor Brooks would be out of town May 31, 2002. Mr. Sykes will have Bob Bass as his alternate. It was requested by Mayor Brooks to have an alternate; he was advised that he would need to have the vote from the Municipal League for an additional alternate. Mayor Brooks acknowledged that he would get a letter to the Integrating Committee prior to May 31, 2002 Integrating Committee Meeting.
- ◇ By consensus the meeting adjourned at 9:15 a.m.

Respectfully submitted,

Cathy Listermann

Cathy Listermann
Recording Secretary



REGIONAL PLANNING COMMISSION

Memo

To: District 2 Integrating Committee

From: Ron Miller
Chairman, Natural Resources Assistance Council (NRAC)

Date: April 16, 2002

Re: NRAC update

The Hamilton County NRAC received nine applications for the Clean Ohio Conservation Fund by the April 1, 2002 deadline. The total funds requested (\$4,124,170) exceeds the total funds available (\$2,282,668) by \$1,841,502. A summary of the nine applications is attached.

At the NRAC meeting on April 5th, each NRAC member agreed to review one of the applications and visit the site location. The NRAC has scheduled a workshop on April 19th to review all applications and reviewer findings based on Ohio's application requirements and the Hamilton County NRAC Scoring Criteria (as approved by the Ohio Public Works Commission).

The NRAC will meet again on May 10th to finalize its recommendations.

At its meeting on April 5th, the NRAC also adopted bylaws to assure consistency in procedures and compliance with state law.

Applications Filed – Program Year 2002-Round 1

TOTAL FUNDS REQUESTED	\$4,124,170
TOTAL FUNDS AVAILABLE	\$2,282,668

GARY COOPER
CONRADEVIPAC APPLICATIONS FILED 4-1-02 dsc

County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

128 EAST COURT STREET

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April 18, 2002

*Mr. John F. Deatrick, P.E., AICP
Director of Dept. of Transportation & Engineers
City of Cincinnati Dept. of Public Works
801 Plum Street – Room 450 City Hall
Cincinnati, OH 45202*

RE: District #2 Integrating Committee - Appreciation of Service

Dear John:

Congratulations on your upcoming retirement from the City of Cincinnati and the great opportunity to work in the City of Washington, D.C. On behalf of the District #2 Integrating Committee, I want to thank you personally for your dedicated service as Board Member.

I wish the very best to you in your professional career, and again thank you for serving on the District #2 Integrating Committee.

Very truly yours,

Bill
WILLIAM W. BRAYSHAW, P.E.-P.S.
HAMILTON COUNTY ENGINEER
CHAIRMAN - INTEGRATING COMMITTEE

WWB/cgl

cc: Integrating Committee
Support Staff

INTEGRATING COMMITTEE BOARD

(Revised: 04/18/02)

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Chairman

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Vice-Chairman

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(Revised: 04/18/02)

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Alternate for William Moller

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(Revised: 04/18/02)

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86th District #2 Integrating Committee Meeting

**Nathanael Greene Lodge
(First Floor Conference Room)
6394 Wesselman Road
Cincinnati, OH 45248**

April 18, 2002 – 8:00 a.m.

AGENDA

- 1.) Meeting Called to Order**
- 2.) Introductions (Members & Guests)**
- 3.) Approval of the 85th Integrating Committee Meeting Minutes of 02/22/02**
- 4.) New Appointments (Schedule Attached)**
- 5.) Presentation for approval of Round 17 rating system for SCIP/LTIP – *Vote Required***
- 6.) NRAC Update – (Memo by Ron Miller Attached)**
- 7.) Brownfield Support Staff Update – David Main**
- 8.) Old Business**
- 9.) New Business**
 - A. John Deatruck – (Letter of Appreciation Attached)**
 - B. Update Phone & Address Listing – (Listing Attached)**
- 10.) Next Meeting – Friday, May 31, 2002 @ 8:00 a.m. (NGL)**
- 11.) Adjournment**

86th District #2 Integrating Committee Meeting
Green Township
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

April 18, 2002

VISITOR LIST

	<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
	<u>DICK CLINE</u>	<u>CITY OF CINTI.</u>	<u>352-6235</u>
A	<u>Ted Hubbard</u>	<u>Ham. Co. Eng's. Office</u>	<u>946-8902</u>
	<u>DOUG. RIDDIOCK</u>	<u>" " " "</u>	<u>946-4277</u>
A	<u>PREM GARG</u>	<u>City of Cincinnati</u>	<u>352-3720</u>
A	<u>Bob Bass</u>	<u>Delhi Twp</u>	<u>922-8609</u>
A	<u>Brian Ashford</u>	<u>City of Cin.</u>	<u>352-1578</u>
	<u>DAVID MAIN</u>	<u>HCDC</u>	<u>631-8292</u>
	<u>TODD TRAMMELL</u>	<u>Research</u>	<u>648-3896</u>
A	<u>FRED SCHLIMM</u>	<u>GREEN TWP</u>	<u>574-8832</u>
A	<u>Dave Wagner</u>	<u>Ham. County Com.</u>	<u>563-6380</u>
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**ct #2 Integrating Committee Meeting
Green Township
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248**

April 18, 2002

BOARD ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Bill Braysha		946-8902
Joe Sykes	Ham. Co. Imp. Assoc.	941 3393
Tim Rosh	City of Miami	352-2459
Tom Bryan	Ham. Co. Imp Assoc.	
Mayor Dan Brooks	City of NCH	521-7413